

## **SEMINAR LIBRARY (HUMANITIES DEPARTMENTS) DEVELOPMENT COMMITTEE**

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Meeting of the Committee on Thursday, 01 December 2022.

AGENDA:

Modalities regarding functioning of the new departmental seminar library for

- Bengali
- Economics
- English
- History
- Hindi
- Journalism and Mass Communication
- Philosophy
- Political Science
- Sanskrit
- Sociology

MINUTES:

- Separate registers for each department for recording details of books lent out to students and teaching staff to be maintained;
- Schedule for use of library facilities to be drawn up for the departments: each semester to be allotted one (1) slot of 1hour duration per week (a total of 3 slots for each department in a week);
- A maximum of five (5) students under supervision of a teacher from the concerned department to be allowed inside the library at a time;
- Every slot to accommodate 15 students from the department;
- Collection of Hindi books to be increased; Prof. Sanjay Shah to submit a list of books required to the Central Library for procurement of the same;
- Hard copy of the list of books (department-wise) available to be provided;
- A male member to be included in the seminar library non-teaching staff;
- Students to be motivated by teachers to make use of the facilities;
- Usage of facilities to be monitored for a duration of two (2) months.

